

**Scarlett Middle School**  
**Meeting Minutes**  
**June 3, 2019 – 7:00 pm to 8:00 pm**

**Our Mission:** To facilitate close cooperation among parents, teachers, and students in order to raise funds for a variety of enrichment opportunities and foster a strong learning community!

**Welcome and Introductions**

- Attending: Gerald Vazquez, Margarita Barrientes, Sal Barrientes, Victoria Engling, Amy Balzer-Pemberton, Tara Campbell, Leslie Wilkins, Beth Toplyn, Nicky Geyer, Devin Hutchings, Stacie Jackson.

**President's report - Margarita Barrientes**

- Thank you to all the PTSO members and parent volunteers that are moving on from Scarlett.
- There is still a need for a treasurer and a fundraising chair. Nicky Geyer will be nominated for interim treasurer until one is elected. The current slate for 2019-2020 to be voted on is:

President - Margarita Barrientes  
VP - Leslie Wilkins  
Treasurer 1 - Nicky Geyer  
(interim)  
Treasurer 2 - Amy  
Balzer-Pemberton  
Secretary - Vicki Engling  
PTOC Rep - Devin Hutchings  
Communications - Leslie Wilkins

Restaurant - Jen Duman  
Hospitality - Erika Burch  
PTO Thrift Rep - OPEN  
Fundraising Chair - OPEN  
School Store - Amy Balzer-Pemberton  
Member at Large - Tara Campbell  
Carnival - OPEN  
Box Tops - Jennifer Lee

- 8th Grade Farewell is coming up. Nicky will get in touch with Hospitality chair regarding funding for the event.
- Amy has three parent volunteers to help in the school store next year.
- Jennifer Lee will continue box tops. We need to find a location in the school to collect them. We will discuss box top collection dates at the upcoming Fundraising and Budget meeting.
- The board and Mr. Vazquez voted unanimously to elect and appoint all slated members to the board.
- Devin Hutchings asked for more details about the PTO Thrift position. One duty would be to run the Veteran's Day raffle fundraiser. Mr. Vazquez noted that Cross Country meets could be a good place to sell raffle tickets.
- The Academic Society field trip and end of year field trip are ready to go. Mr. Soupal will take checks from the PTSO to the Skating Rink and to Rolling Hills to pay for them.

## **Approve last month's minutes**

Minutes are on Google Docs. Please approve through email.

## **Principal's report - Mr. Vazquez**

- Students are ready for summer.
- Most teachers and staff will be back next year. There will be some changes. Ms. Anne Colvin and Ms. Susan Schmidt are retiring.
- Scarlett has a robust summer program of over 300 kids. Around 90 are from Scarlett.
- 8th Graders will soon be honored at their 8th Grade Farewell.
- The 8th Grade Dinner Dance was well attended. Olive Garden catered the event.

## **Treasurer's Report & Budgeting - Nicky Geyer and Amy Balzer-Pemberton**

- Nicky discussed the tax status of the PTSO. At some point, we lost our non-profit status. In order to get it back, we met with a tax attorney who helped with the forms. We are still waiting for an approval response from the IRS. When we get reapproved, our tax status will be retroactive.
- We have an email about a potential donation, but it would require that we have non-profit status.

<b>ACCOUNT BALANCE</b>	<b>May</b>
<b>SAVINGS</b>	\$10,161.27
<b>CHECKING</b>	\$36714.58
<b>CD</b>	\$6045.27
<b>CURRENT MONTH</b>	
<b>DEPOSIT</b>	\$1491.65
<b>WITHDRAWAL</b>	\$3569.05

## **SCARLETT MONTHLY SUMMARY**

For Month of May 2019

### **For the month of May we had income as follows:**

Donations	\$118.25
School store	\$265
Spirit Wear	\$45
Restaurant nights	\$464
Athletics	\$598.70
Grocery store	\$0.70
<b>Total</b>	<b>\$1491.65</b>

**Restricted Funds Total**

2019 8 <sup>th</sup> grade trip	\$2502.73
2020 8 <sup>th</sup> grade trip	\$891.91
2021 8 <sup>th</sup> grade trip	\$ 483.24
Athletics	\$917.68

**Expenses were as follows:**

Hospitality	\$1311.98
School Store	\$79.01
8 <sup>th</sup> Grade Dance	\$139.23
Teacher Grants	\$ 588.81
Spiritwear	\$527.52
8th Grade Trip	\$922.50
<b>Total</b>	<b>\$2894.8</b>

**Fundraising**

- Fall fundraising options such as Zap Zone or Airtime could give students a chance to see each other outside of school and a place for parents to meet. Mr. Vazquez noted that they are well-attended directly before a break.
- Margarita Barrientes will send out a doodle poll to find a good date to hold the Fundraising/Budget meeting during the summer.

**Open Discussion**

- Vicki Engling spoke with the Sodexo rep. at Mitchell Elementary about possibly joining forces to fundraise by working concessions at a UofM sporting event. Sarah Anton is the contact, and would be excited to work together on this.
- Leslie Wilkins informed the PTSO that a parent and member of the Scarlett family, JV Binkley, was tragically killed in a hit and run accident in late May. Discussed sending the family condolences from Scarlett and the PTSO. Mr. Vazquez mentioned that he could distribute the Go Fund Me page to teachers and staff.

**Meeting adjourned 8:15 pm**