

Scarlett Middle School PTSO



Meeting Minutes October 9th, 2023 – 6:30pm, Scarlett Cafeteria

Our Mission: To facilitate close cooperation among parents, teachers, and students in order to raise funds for a variety of enrichment opportunities and foster a strong learning community!

Attendees:

(Officers) Kathy Owens, Karen Hulsebus, Tiffany Marra, Sarah Anton, Adelaide Lancaster
(Members) Kristen Fraser, Vicki Engling, Celia Williams, Tamara Tucher-Ibarisha, Kelly Pfeifer, Luciana Nemtanu, Laura Morning, Devin Hutchings, and Stu Co Members: Mya Clay, Jackson Hutchings, Aya Ibarisha, Jacquie Bokedsu-Bolemyer, Emily Kaba.

- **Welcome**
 - Kathy called meeting to order at 6:36pm
- **Introductions**
 - All participants introduced themselves. We welcomed Stu Co members.
 - Principal Vazquez and Dr Peterson are not able to attend meeting.
- **President's Report – (6:40 - 6:45 pm)**
 - [Approve September meeting minutes](#)
 - Karen Moved. Tiffany seconds. All voted in favor.
 - Kathy will not be at the November Mtg. Karen will lead.
- **Treasurer's Report - Tiffany Marra– (6:45 - 6:55 pm)**
 - Addition of Project Lit to budget. A couple of donations came through to support the book club. Project Lit is welcoming sponsorship to fund the books each month.
 - Contribution from PTO Thrift: \$6900. Wow, amazing.
 - Contribution from POP - Day of Awesomeness: \$4670, counts towards the spring goal. Given to make amends from last year's missing spring fun day.
 - Income from Spiritwear: \$1500+ so far. Halfway to year goal.
 - Expense: Insurance re-up: \$500
 - We had one returned check which had a fee of \$89
 - Expense related to restocking for Spiritwear. Needed more Ls and XLs.
 - Expense: Donuts and Coffees for teachers and staff on Fridays. Reimburse Mr V.
 - Expense: Shirts for 6th graders. \$1600. Under budget by \$400!
- **Principal's Report - Kathy Owens for Gerald Vazquez (6:55 - 7:10 pm)**
 - Kona Ice for Count Day - Day of Awesomeness sponsored this due to last year's SNAFU.
 - Parent Teacher Conferences coming up. Checking to see if instructions were

clear. All felt good about information received.

- o Spring Day of Awesomeness date to be decided this week.
- **PTOC Update** - Adelaide Lancaster for John Franks (7:10 - 7:15 pm)
 - o Last month's topic was Affordable Enrichment. Organizations presented opportunities with discounts and some covered bussing.
 - o Of particular interest is Brown and Black Theater and performance of Juan Bobo. Ms Schreck is talking w 6th grade teachers.
- **Student Council - STUCO Reps** (7:15 - 7:30)
 - o Awesome presentation by STUCO members: Mya, Jackson, Aya, Jacquie, and Emily
 - o Mya: Lists many accomplishments in a busy 1st 6 weeks! Phew. Great work!
 - o Jackson: Upcoming events:
 - Dine to donate @ Texas Roadhouse, Oct 25th 3-10pm
 - Family Fun Night, Nov 10th 5-7pm. Theme: Under the Big Top Circus.
 - Socktober Action Project...ongoing for Oct.
 - Turkey Trot - Nov 21st 2-3pm
 - Celebration of Culture. (coming in Spring, partnering with Mitchell.)
 - o Aya: Update on monies raised and expenses. \$50 raised with change 4 change. Raised \$154 on Concessions so far at 1 home volleyball match. Half day PJ day raised \$265. StuCo spiritwear was \$2000 this year. Students are very happy with the outcome.
 - o Jackie: More on Dine to Donate. Scarlett will get %15 of the profit from the evening and will also do a 50/50 raffle at the door. Thanked Ms Hulsebus for visiting the STUCO meeting earlier this year. Excited about partnership with PTSO.
 - o Emily: Family Fun Night needs: Need adult volunteers at 10 game stations and \$500 to book DJ and buy decorations. Date: Nov 10th. 5-7pm.
 - o **Motion to approve the funds for DJs and decorations. Kathy moved, Kelly seconds. All voted in favor.**
 - o Question regarding other funding priorities this year: Answer, also 8th grade dinner/dance. Also Socktober money goes back out to a chosen non-profit. In process of choosing that non-profit.
- **Fundraising Committee** - Karen Hulsebus, Stephanie Canada (7:30 - 7:40 pm)
 - o Stephanie Canada isn't able to be here tonight but sent an update. She and Tiffany attended a BIG event that markets their services for schools. Good option for us. Learned:
 - \$25 pass for 1st level, no video games. And we get \$5 from it.
 - Or if not wanting to raise money they can do a discount.
 - 600 passes for kids, 3 hours for free.
 - o Spirit Wear
 - Replenished order. Zip hoodies pop up coming up this late fall.
- **By-Laws Sub Committee Update** - Adelaide Lancaster (7:40 - 7:45pm)

- o Karen, Sarah, and Adelaide have marked up and met and discussed the By-Laws and the Constitution.
 - o Adelaide has a meeting with Scarlett/Pittsfield parent and non-profit legal expert, Kelly Pfifer this week for more input.
 - o Committee will likely bring back drafted/updated bylaws to November meeting for comment, or December if more time is needed.
 - o Major areas for improvement: aligning bylaws with current practices, updating for today's technology and practices, reducing inconsistencies in our materials, updated for clarification of member, expectations, and protections for the PTSO.
- **Reps needed (7:45 - 7:50pm)**
 - o PTOC - Monthly Meetings
 - PTOC rep needed due to John Franks not having a child at Scarlett any longer and therefore not being eligible for Scarlett PTSO office.
 - **Celia Williams** volunteered! Replacement of a vacated elected officer position requires approval by Exec Board members. **Adelaide moved. Sarah seconds. All Exec board in favor.**
 - o AAPAC Building Representative - Ann Arbor Parent Advisory Committee for special education – **Kelly Pfiefer** has volunteered and been enthusiastically accepted! Kelly serves as the AAPAC Rep for Pittsfield currently as well.
 - (AAPAC is a resource to parents in your school who have questions or concerns about special education services. As a resource, the representative is always encouraged to answer questions and/or refer to the AAPAC board to assist in finding the answer!)
 - o Science Olympiad – **Luciana Nemtanu** was a co-lead at Allen and is willing to lean into this ask in partnership with others. Lead coach training is next Wednesday - Oct 18th. Luciana is getting connected w/ Mr Thomas. Tiffany suggests connecting with the UofM group.
- **Open Discussion / Q & A: (7:50-8:00pm)**
 - o Question about in person meetings. Conversation about in person meetings pro and con as it relates to engagement. Potential for Zoom meeting in Dec. Potential to drop Jan mtg.
 - o Question about having a PTSO table at Family Fun Night — Luciana and Kelly will volunteer for family fun night! Thank you.
 - o Adjournment 7:47pm by Kathy!

REFERENCE

2023-2024 PTSO Board

The slate proposed for Executive Board Positions:

- President: Kathy Owens
- Vice President: Karen Hulsebus
- Treasurer #1: Tiffany Marra
- Treasurer #2: Sarah Anton
- Secretary: Adelaide Lancaster
- PTOC Representative: John Franks

Current Appointed Positions:

- Communications - Email/Blog/Social Media: Victoria Engling

- PTO Thrift Store Liaison: Victoria Engling
- Hospitality Committee (Food for events/teacher appreciation): Terra Haller
- Hospitality Committee (Food for events/teacher appreciation):
- Hospitality Committee (Food for events/teacher appreciation):
- Spirit Wear Coordinator: Adelaide Lancaster
- Spirit Wear Coordinator: Terra Haller
- Fundraising Committee Chairperson:
- Fundraising Committee Member: Stephanie Canada
- Fundraising Committee Member: Adelaide Lancaster
- Fundraising Committee Member: Karen Hulsebus
- Fundraising Committee Member:
- Fundraising Committee Member: