

Memorandum of Agreement
between
Ann Arbor Public Schools
and the
Association of School and Community Service Administrators

The Association of School and Community Service Administrators and the Ann Arbor Public Schools Board of Education agree to the following.

In an extension of his leadership responsibilities as the Before/After Care Supervisor in this 2022-23 school year, Mr. Brannock will:

- Supervise the expanded team of Before/After Care full time administrative staff. This team now includes two Program Directors and an Office Professional.
- Serve as primary contact with the state for the Childcare Stabilization grant funds. Continue to collaborate with Rec & Ed leadership on grant planning, submission, and spending.
- Oversee the process of supporting students with special needs. This will now include developing a protocol for conducting assessment conversations with parents/guardians; training and coaching program directors to follow this protocol; and overseeing implementation of supports for students in collaboration with BAC and other district staff.
- Lead interviewing and hiring of new staff and opening new sites as staffing allows.
- Oversee State of Michigan licensing compliance, including creating protocols and training Program Directors in site-level compliance.
- Receive a stipend in the amount of \$3,500. The first \$2,000 will be paid as soon as possible, and the remaining \$1,500 will be paid in January, 2023.

This Memorandum of Agreement constitutes the entire understanding and agreement reached by the parties with respect to this matter, and is not precedent setting as to the master contract or the policies of the Board of Education of the Ann Arbor Public Schools.

ANN ARBOR PUBLIC SCHOOLS

John Randle Sr.
Assistant Superintendent
HR & Employee Relations

09/27/2022

Date

**ASSOCIATION OF SCHOOL AND COMMUNITY
SERVICE ADMINISTRATORS**

Sean Williams
ASCSA President

9-27-22

Date