

# Memorandum of Agreement

between

## Ann Arbor Public Schools and the Association of School and Community Service Administrators


The Association of School and Community Service Administrators and the Ann Arbor Public Schools Board of Education agree on the following:

Danielle Augsburger has agreed to permanently take on additional responsibilities that are above her current Specialist II category. The additional duties listed below fall within the ASCSA Supervisor category.

- Initiate and complete all components of the hiring process for part-time staff within BAC and Camps division
- Oversee the collection, authorization and submission of payroll for hourly staff within BAC and Camps division
- Collaborate in the planning and development of School Break and Summer Camps beginning in 2023-2024.
- Develop systems for registration, vendors and continuous improvements within the camp program.
- Review and analyze participant evaluation data using online surveys, hard copy evaluation forms and other methods. Use data for quality assurance and participant retention.
- Become the permanent Supervisor of Rec & Ed's Safety Town program. This is a higher level of responsibility and authority than her current classification. This permanent assignment includes updating and developing new curricula, creating a program budget and setting fees, interviewing, hiring, training and supervising about 30 staff and volunteers, and working with community partners to develop presentations.


As compensation for these permanent responsibility changes, Ms. Augsburger's position will be reclassified as a Supervisor at step II. This change in position category and salary step will be effective as of July 1, 2023.

This Memorandum of Agreement constitutes the entire understanding and agreement reached by the parties with respect to this matter, and is not precedent setting as to the master contract or the policies of the Board of Education of the Ann Arbor Public Schools.

  
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John Randle, Sr.  
Ann Arbor Public Schools  
Assistant Superintendent  
Human Resources and Employee Relations

06/26/23

Date

  
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Cheryl Brown  
Association of School And Community Service Administrators  
Co-President

06/27/23

Date