


Memorandum of Understanding
between the
Ann Arbor Public Schools
and the
Association of School and Community Service Administrators

The Association of School and Community Service Administrators and the Ann Arbor Public Schools Board of Education agree on the following for the 2022-2023 school year:

Ms. Emily Baker, Site Specialist in the Rec & Ed Extended Day Program, will continue in her role with the following modifications to her schedule and duties:

Work hours and locations:

- Emily's typical schedule will be 9:00 a.m. - 6:00 p.m.
- During the hours from 9:00 - 2:00 p.m. Emily will have the option to work remotely, with the exception of one weekly in-person staff meeting at the Rec & Ed office.
- Each day, Emily will work the after care shift at Lakewood and/or potentially one other location.
- Emily will be placed on the before/after care substitute list for morning shifts (7:00 a.m. - 9:00 a.m.) and may choose whether to take a sub assignment for the morning program. Any sub time will be flexed against other work time.
- Emily will be the team lead for before/after care activity planning & supplies/materials




Shonta A. Langford
Executive Director-HR

06/28/2022

Date

**ANN ARBOR PUBLIC SCHOOLS ASSOCIATION
OF SCHOOL AND COMMUNITY SERVICE
ADMINISTRATORS**



Sean Williams
ASCSA President

6/28/22

Date