

Minutes of the Recreation Advisory Commission

Tuesday, May 9, 2023 6:30 P.M.

Zoom Meeting

MEMBERS PRESENT Mark Brehob, Hannah Cary, Nicholas Crowe, Naomi Goldberg, Larry O'Connell, Patti Smith, Kurt Svoboda

EX-OFFICIO MEMBERS PRESENT Jenna Bacolor, Donna Dishman, Josh Landefeld

GUESTS PRESENT Sean Williams - Operations Manager Rec & Ed, Conner Potter - Facilities & Rentals Office Professional

- I. CALL TO ORDER AND INTRODUCTIONS
  - A. Larry O. called the meeting to order at 6:42 P.M.
  - B. Larry O. led round robin introductions for the members
- II. PUBLIC COMMENTARY
  - A. No Public Commentary
- III. APPROVAL OF MINUTES of the March 14, 2023 meeting. A motion was made by Naomi G. and seconded by Mark B. that the meeting minutes of March 14, 2023 be approved. On a unanimous vote, Larry O. declared the motion carried.
- IV. OLD BUSINESS
  - A. None
- V. NEW BUSINESS
  - A. Update on the new demographic question in RecNet Presented by Sean Williams
    1. Sean Williams presented the [demographic data](#) from Spring Youth Team Sports
      - a) The data was broken down into percentages, a pie chart, and a bar graph
      - b) Sean indicated that our current data appears similar the the overall demographic data trend of AAPS student population
      - c) Sean asked for questions
        - (1) Naomi G. commented she appreciated the additional question
          - (a) Sean added that it is now a required question for all

youth sports, camps, class and before & after School  
age childcare and classes

(2) Larry O. asked if there were any additional steps RAC needed  
to take

(a) Sean answered no. Rec & Ed needs to accumulate more  
data from different program areas to achieve a better  
scope of the situation

(b) Mark B. commented he would like to see more data

(c) Larry O. commented that this data could drive  
outreach programs

(d) Donna Dishman mentioned that Rec & Ed doesn't  
limit the number of scholarships used within the youth  
team sports programs.

B. New Scholarship Application Program presented by Conner Potter

1. Conner presented Submittable as the new Rec & Ed [Scholarship Application/Management Program](#)
2. Conner explained all family scholarship information will now be in one place and eliminates back and forth emails with families and other Rec & Ed staff
3. Applicants create an account with submittable
  - a) Applicants apply and check the status of their scholarship on the same platform
  - b) Applicants can add collaborators to assist families with a language barrier
  - c) Applicants can message within the platform
4. Submittable has data tracking on the dashboards
  - a) Rec & Ed has processed 391 family and individual scholarships for 2022-2023
  - b) There is a report function within the new platform
5. Conner has trained other Rec & Ed office professionals in the use of Submittable
6. Conner has reached out to AA housing communities for outreach
7. Paper forms are available by request and with an appointment
8. Conner asked for questions
  - a) Larry O. commented that the new platform looked great
  - b) Mark B. asked for clarification between the two scholarship types
  - c) Naomi G. commented an appreciation for people successfully

navigating the new system but asked if Food Service could share their applications?

(1) Donna Dishman answered no. Privacy laws prohibit food service from sharing information without family consent

d) Larry O. asked how many individuals

(1) Conner answered 391 families and individuals for 2022-2023 school year

e) Donna Dishman further explained the difference between applying using the standard scholarship guidelines and requirements and applying using the award letter from the AAPS the free/reduced program for a scholarship

C. Poll for resuming in-person meetings for 2023-2024

1. Larry O. is in favor of in person meetings at Rec & Ed
2. Naomi G. asked for a hybrid model for accessibility purposes
3. Mark B. asked to meet once a year in person for community purposes
4. Jenna Bacolor mentioned that the open meetings act laws have changed and she'd look into it
5. Josh Landefeld explained the city committees voting members are required to be in person
6. Larry O. asked for vote
  - a) All in person - 0
  - b) All remote - 0
  - c) Hybrid - 5

VI. BRIEFING AGENDA

A. Report from Parks Advisory Committee (PAC) - Larry O'Connell

1. PAC received an update in March on the Greenbelt - they are working with a new model for acquisitions
2. PAC had a presentation from a neighborhood to develop a playground
3. Budgets for 2023/24 discussed and fees were set for golf/swimming activities
4. There will now be a unified swimming team across all the city pools

B. Report from Parks and Recreation - Josh Landefeld

1. Canoe liveries opened up 2 weekends ago
2. Fuller pool open May 14
3. All other city pools open Memorial Day weekend
4. City council votes on budget and plan for 2023/24 on Monday, May 15
5. Mark B. asked where the city was in the creation of a pickleball court

- a) Josh replied: 32 current projects throughout the city
- b) There is a balance between projects and emergency projects
- c) Mark B. asked for the document and Josh will share the capital improvement plan with him offline

C. Report from Community Education & Recreation - Donna Dishman

- 1. Summer programming is getting under way
- 2. Jenna Bacolor mentioned the listen and learn tool on the school website and invited all to the community conversations
  - a) Naomi G. mentioned the in person community conversations were great

VII. TRANSMITTALS - None

VIII. ADJOURNMENT - Mark B. moved to adjourn the meeting and Naomi G. seconded the motion. After a unanimous vote, Larry O. adjourned the meeting at 7: 36 P.M.

Jenna Bacolor [bacolor@aaps.k12.mi.us](mailto:bacolor@aaps.k12.mi.us)

Donna Dishman [Dishman@aaps.k12.mi.us](mailto:Dishman@aaps.k12.mi.us)

Respectfully submitted,

Amy Hepp

Recording Secretary